

Visa Country : **Brazil** Visa Category : **Business** Nationality : **Indian**

Visa Notes

Passport: Original Passport with the validity of minimum six months and minimum two blank pages for visa stamping.
Please Note: Attach all old passports (if any).

Visa Application Form: One Visa application form has to be filled out online with receipt printed and signed in the box with blue ink only with phone number of the applicant only has to be submitted along with the application.

To fill the application form, kindly log on to the link given below:

<https://scedv.serpro.gov.br/frscedv/index.jsp>

The basic documents that need to be uploaded are Photograph, Signature, Covering letter, Invitation letter, passport bio data page and page containing parents name and address and any other document as deemed necessary by the applicant Embassy will accept the application once all the documents have been uploaded online. Hard copies of all the uploaded documents need to be presented for assessment

Photo Specification: Two recent photographs with matt or semi matt finish, 60%-70% face coverage, front view White background and without border (Size: 4cm x 5 cm)

Please note: Photograph should not be more than 3 months old, scanned/stapled and should not be used in any of the previous visas.

Covering-letter from company on its letter head stating the applicant's full name as per passport , designation, number of years employed by company , monthly salary ,contact in Brazil , passport number, purpose of trip & duration of visit and date of travel. Letter must mention that the company shall assume full responsibility for the applicant while in Brazil and applicant will not exceed the legally authorized stay and all expenses will be of the trip will be borne by company The letter should be duly signed by the authorized signatory with his name and designation mobile number plus company seal. **As per jurisdiction covering letter should be Addressed to – The Visa Officer, Embassy of Brazil, New Delhi. Or The Visa Officer Consulate General of Brazil, Mumbai**

All applicants to provide a day-to-day agenda in detail for their entire period of stay in Brazil.

Endorsement Letter: An endorsement letter Export Promotion Council with which the applicants company has been registered mentioning that the applicant is an Employee of the said company and the association has no objection in applicant's visit to Brazil.

Invitation Letter

a) One page invitation letter (original with signature notarized in Brazil - (**autenticada em cartorio**) stating the applicant's full name as per passport , designation , purpose of visit and duration of stay along with the registration number of the company (CNPJ). Address and telephone number of the Brazilian company.

b) Day-to-day agenda for business meetings.

Return or onward ticket confirming purchase of the ticket with E-ticket Number mentioned and hotel booking

Financials:

a) Personal Bank Statement for last six months till date mentioning the applicant's name attested with bank seal and signature on each page

b) Personal ITR for last 3 years should be notarized and attested by respective home departments

c) Appointment Letter.

d) Salary slips for last three months with company seal and signature

e) Credit Card Copy

f) Notarized copy of the Company registration.

Original YFC (Yellow Fever Certificate) required

Jurisdictions Delhi Embassy : Delhi, Tamil Nadu, West Bengal ,

AndhraPardesh , Gujarat, Punjab ,Kerala, Pondicherry, Arunachal Pradesh ,Assam ,Bihar ,Chhattisgarh ,Haryana ,Himachal Pradesh ,Jammu and Kashmir ,Jharkhand ,Madhya Pradesh ,Manipur ,Meghalaya ,Mizoram ,Nagaland ,Orissa ,Rajasthan ,Sikkim ,Tripura ,Uttar Pradesh ,Uttarakhand ,Andaman and Nicobar Islands ,Chandigarh ,Dadra and Nagar Haveli ,Daman and Diu ,Lakshadweep

Jurisdictions Mumbai Embassy: Maharashtra, Karnataka and Goa.